

MEMORANDUM OF UNDERSTANDING
between
The University of Kansas Work Group for Community Health and Development
and
The Lawrence-Douglas County Health Department

1.0 PURPOSE

The purpose of this Memorandum of Understanding (MOU) is to develop academic and educational cooperation on the basis of equality and reciprocity and to promote sustainable partnerships and mutually reinforcing activities by and between the University of Kansas Work Group for Community Health and Development (hereinafter referred to as KUWG) and the Lawrence-Douglas County Health Department (hereinafter referred to as HEALTH DEPARTMENT). The HEALTH DEPARTMENT and KUWG shall remain separate entities, but for the purposes of participating in this MOU the combined efforts and activities will be referred to as an ACADEMIC HEALTH DEPARTMENT. The goals of this partnership shall be to address the basic conditions that effect the health and well-being of all those in the community and to strengthen the systems that affect health and health equity.

2.0 PARTNERSHIP PRINCIPLES

The work of the HEALTH DEPARTMENT and KUWG shall adhere to the following *principles*:

- 2.1 Promote co-learning about community health and improvement;
- 2.2 Respect the unique nature of each partner and the contribution of each partner;
- 2.3 Establish clear and open communication by striving to understand each other's needs and interests, and potential contributors.

3.0 ACTIVITY AGREEMENTS

The activities implemented under this MOU shall adhere to the following principles:

- 3.1 Contribution of resources will improve the work of all parties.
- 3.2 Joint efforts will have a population-health orientation and work to promote equity and social determinants of health.
- 3.3 The formal education of undergraduate and graduate students shall continue to be the sole responsibility of KUWG.
- 3.4 Execution of public health programs at the HEALTH DEPARTMENT shall continue to be the sole responsibility of the HEALTH DEPARTMENT.
- 3.7 Both the HEALTH DEPARTMENT and the KUWG shall retain the exclusive right to appoint their respective staff.

4.0 SCOPE OF ACTIVITIES

- 4.1 The HEALTH DEPARTMENT agrees to accept students of KUWG in jointly agreed upon field placements supporting student involvement in local research, study and service learning.
- 4.2 To the extent that it can on its own, the KUWG will make educational opportunities open and available to the HEALTH DEPARTMENT.
- 4.3 The HEALTH DEPARTMENT shall support the placement of a 0.1 FTE KUWG position to promote evaluation, capacity building and guide the implementation of activities governed by this MOU. This individual shall have designated work space in both locations. Details of specific job responsibilities and management will be mutually agreed upon by both parties.
- 4.4 The HEALTH DEPARTMENT and KUWG shall support the joint development of grant applications that support the purpose of this MOU.
- 4.5 KUWB shall establish an online documentation and support system to be used by both parties in the evaluation of community health initiatives.
- 4.6 The HEALTH DEPARTMENT and KUWG shall reciprocate in the exchange of research and educational materials, publications and academic information including:
 - a. Jointly utilize the online documentation and support system to evaluate community health initiatives
 - b. Organization and participation in seminars, symposia, short-term academic programs and academic meetings
 - c. Discussion of potential community health initiatives, case studies and public health issues in the community at KUWG research meetings.
 - d. Broker relationships with other resources at KU.

5.0 RENEWAL, TERMINATION AND AMENDMENT

- 5.1 This MOU shall remain in force for a period of one year from the date of the last signature. This MOU may be extended by the written consent of the parties.
- 5.2 This MOU may be terminated by either party by giving written notice to the other party at least 180 days in advance of the stated termination date.
- 5.3 Prior to the completion of the initial term of this MOU the HEALTH DEPARTMENT and KUWG will assess the impact and effectiveness of this partnership and report their recommendations for future agreements to each parties respective governing entity.

In witness thereof, the parties have offered their signatures hereto:

KU

Date

KU

Date

KU

Date

Health Board

Date